“True education is the habitual contemplation of greatness.”
Alfred North Whitehead, Dialogues 1953.

APH 461: Charles + Ray Eames (3 credit hours)
“Survey of the American designers Charles and Ray Eames, their innovative design thinking and masterworks.
Prerequisites: ASU cumulative 3.00 GPA, minimum 60 hours, or Graduate standing, including both degree and non-degree seeking graduate students. Satisfies General Studies Requirements: HU (Humanities, Arts and Design).”

Max Underwood AIA
Presidents Professor
Office hours: WF 10:30-11:30, Design South 307
or by appointment, scheduled via email
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“The Eameses have so strongly influenced the way we sit, store things, build, play, communicate, teach, learn, and think, it would almost seem that the diversity is their genius. Not so. What their genius represents is not merely minds versatile enough to move in many directions, but minds so wholly centered that it brings precisely the same talent and experience to bear upon problems that seem vastly different from each other. It is that unity of approach that lets us see the quintessential Eameses in almost anything they do - whether it's an astronomy lesson or physics or a chaise lounge or a film.”
Ralph Caplan Herman Miller: Adventures in Design lecture.

Office of Charles and Ray Eames (1941-1988)
Charles and Ray Eames dedicated their lives to the endless search for connections, which celebrate the experiences of life and the evolving nature of things, which surround us. Practicing in the dawn of the television age, the Eameses realized that designers must be prepared daily to redefine the boundaries of design, and their creative practice, to effectively engage the key cultural, historical, political, social, economic and technical forces of their age. The breadth and depth of the Eameses creative work is simply staggering, which includes over nine hundred designs for furniture, toys, exhibitions, films, graphics and architecture - beautifully showcased in the recent PBS American Masters profile on them. The hallmark of Eames design is that it simultaneously directs a process of discovery to arrive at penetrating insight, as well as convey and celebrate those discoveries clearly to people of any age.

From 1941 to 1988 the Office of Charles and Ray Eames redefined “design” as not simply making objects, but formulating new ways to see and embrace the richness of life around us. The Eames Office was an experimental laboratory of catalytic clutter where an array of cultural artifacts, raw materials, tools, and a multi-talented staff were transformed at any moment by fresh perceptions, energetic discourse and hard work. The design projects, or “design problems,” as the Eameses called them, were not solved with willful gestures or preconceived notions, but with making precise connections between situations and conditions. Eames Design thinking began with extensive research and observation of the multiple situations and conditions that surrounded the artifact of inquiry. Through the “intelligence of the eye,” using the tools of photography and film, a rough understanding of the ideas and their possible intellectual and emotional connections were reached and documented. Collective analysis of these records, coupled with more precise research and discourse with consultants and area specialists, established the critical inter-relationships, constraints, boundaries and ultimately a focus for future investigations.
At this point, the design exploration of the Eames Office shifted to combine the “intelligence of the eye” with the “intelligence of the hand.” Simultaneous design activities of scale models, full-scale material mock-ups, documentary film and photography became interdependent instruments of discovery enabling future assessment and refinement to occur. The “design problems” were always mentally and physically absorbing, challenging and demanding. Work in the Office of Charles and Ray Eames was “a difficult form of play.”

In 1985, Charles and Ray Eames were internationally recognized at the World Design Conference, as “the most influential designers of the 20th century”. Today Eames Design is synonymous with the word “Designer.” Their design thinking and creative masterwork continues to be one measure and standard against new designers and their work continue to be judged.

Course objectives and learning outcomes

“We work because it’s a chain reaction, each subject leads to the next.”
Charles Eames Norton Lecture #5, Harvard University, 29 March 1971.

The objectives and learning outcomes of this course are three-fold:

**Experiencing a Great Design Practice**
The first objective of this course is to enable each student to experience the richness of a great design practice: the office of Charles and Ray Eames. Students will develop a first-hand understanding of and an appreciation for WHY great design happens, HOW it is brought about, and WHAT it is. This will be achieved by surveying the American designers Charles and Ray Eames, their innovative design thinking and breath of masterworks via readings, films and lectures.

**Understanding a Great Design Practice**
The second objective of this course is to have each student understand the organization and workings of a great design practice, and the specific personal, cultural, political, economic and technical forces which shape its evolution. This will be achieved through a series of readings, films and lectures on Charles + Ray, their philosophy of practice, core moral and ethical values, office organization and management, design processes, and their resilient strategies for growth, adaptation and change.

**Understanding Contemporary and Future Design Practice**
The third objective of this course is to give each student the opportunity to witness first-hand how contemporary designers have built upon and continue to extend the legacy of Eames Design to solve today’s wicked design problems. This will be achieved by each student going out and interviewing a living designer, on-camera, about their background, design process and resultant trans-disciplinarily work, which bridges known disciplines to create new innovative solutions to our pressing problems today. Followed by each student proposing what the Future of Design will be and look like in 2070.

“Do not take any job with whose objectives you do not agree, and don’t take a job as a stepping stone to something else.”
Charles Eames Norton Lecture #5, Harvard University, 29 March 1971.

**Course requirements**
Each student will need to complete the following:

1. **Familiarize yourself with our course website**
   Go to [https://eames.hol.asu.edu](https://eames.hol.asu.edu)

2. **Review the class syllabus, assignments, schedule and deadlines**
   Posted on our course website

3. **Lectures and quizzes**
   To succeed you will need to watch each lecture and complete the quiz, to insure you develop an understanding of the key ideas and gain full benefits from this course. A list of supplemental readings (not required) has also been provided for your further enrichment and research.
4. **Interview with a Contemporary Designer** – YouTube video, summary, discussion and peer grading

Each student is required to go out into their local community, arrange, meet and interview, on-camera, a living designer about their background, design process and resultant trans-disciplinarily work, which bridges known disciplines to create new innovative solutions to our pressing problems. You will create and submit a 5:00 minute YouTube video and summary, followed by a group discussion and peer grading. More details for this assignment can be found on our course web site.

5. **Future of Design** – YouTube video, summary, discussion and peer grading

In our second assignment, building upon the legacy of Charles + Ray Eames’ constant exploration of emerging issues, new materials and a breath of visualization, communication and production techniques to address the problems of their age, each student is required to speculate on what the Future of Design will be and look like in 2070. You will explain and show: What is the definition of Design in 2070? Who will be collaborating on future design teams? How are future design thinking and design processes structured? and, what do the new innovative design solutions to our pressing problems in 2070 actually look like? You will create and submit a 5:00 minute YouTube video and summary, followed by a group discussion and peer grading.

**Feedback, evaluation and grading**

Within this course your work will be carefully examined, evaluated and graded. You should not confuse feedback or evaluation with grading. **Feedback** is a process of discussion in which your ideas and observations are themselves modified, corrected, and strengthened. **Evaluation** is a critic of a performance to appraise and mentor a future trajectory of intellectual growth (Mastery). **Grading** on the other hand is an index of a relative standing against a grading standard or norm for a particular peer group. Within this course all feedback, evaluation and grading will be done collectively by both your Group, Teaching Assistant and Professor.

We want to be sure that all grading is fair and equitable. We only discuss grades FACE-TO-FACE (in person or w/ FaceTime) not by email, text or phone. You should confer with your Professor and/or Teaching Assistant several times during the semester, during office hours, to assure that you are meeting the scope, requirements and your own grading expectations. Remember you are responsible for demonstrating through the physicality of your work, what you learn each day. If you have a grading issue, please contact your professor and set up a meeting. Next write out the reason for your proposed grade change, print it out and bring all the supporting materials with you to our meeting. Understand that your grade may go up or down based on our re-examination.

**Grade breakdown**

Online quizzes on lectures (80 questions, 1/2 point each) 40 %
Interview with a Contemporary Designer (video, summary, discussion + peer grading) 30 %
Future of Design (video, summary, discussion + peer grading) 30 %

100 %

A+ 97% and above B 84-86.99 % D 70-73.99%
A 94-96.99 % B- 80-83.99 % E 69.99% and below
A- 90-93.99 % C+ 77-79.99 %
B+ 87-89.99 % C 74-76.99 %

Important reminders
- Remember late work is never accepted and no extra credit will be given for missing assignments.
- To insure equity and fairness for every student, we do not round up or down the final cumulative percentage you earn.
Week 1
- watch lecture 1: Great Practice
- watch lecture 2: Awakening Consciousness
- complete supplemental readings
- complete quiz 1 + 2 before Sunday 22 March

Week 2
- watch lecture 3: Charles + Ray
- watch lecture 4: Goods + Things
- watch lecture 5: Work + Play - the Eames design process
- complete supplemental readings
- complete quiz 3, 4 + 5 before Sunday 29 March

Week 3
- DUE W 1 April: SUBMIT online - Contemporary Designer interview
  post your YouTube hyperlink and summary before 23:59 PM
- DUE Th 2 April: GROUP DISCUSSION online - Contemporary Designer interview
  participate in your GROUP ON-LINE DISCUSSION ALL DAY
- DUE F 3 April: PEER GRADING online - Contemporary Designer interview
  post your grades for your group member’s work before 23:59 PM
- watch lecture 6: 901 – the Eames office
- watch lecture 7: Photography + slide shows
- complete supplemental readings
- complete quiz 6 + 7 before Sunday 5 April

Week 4
- watch lecture 8: Furniture + experiments
- watch lecture 9: House + Home
- watch lecture 10: Toys + Games
- complete supplemental readings
- complete quiz 8, 9 + 10 before Sunday 12 April

Week 5
- watch lecture 11: Film + Communication
- watch lecture 12: Reflections
- complete supplemental readings
- complete quiz 11 + 12 before Sunday 19 April
Week 6

watch lecture 13  Exhibits + spaces
watch lecture 14  Graphics + Textiles
complete supplemental readings
complete quiz 13 + 14 before Sunday 26 April

**DUE W 22 April**  SUBMIT online – Future of Design
post your YouTube hyperlink and summary before 23:59 PM

**DUE Th 23 April**  GROUP DISCUSSION online - Future of Design
participate in your GROUP ON-LINE DISCUSSION ALL DAY

**DUE F 24 April**  PEER GRADING online - Future of Design
post your grades for your group member's work before 23:59 PM

Week 7

watch lecture 15  Eames Legacy
watch lecture 16  Next
complete supplemental readings
complete quiz 15 before Friday 1 May, the last day of class

complete your online course evaluation before Friday 1 May, the last day of class


"Do stuff. Be clenched, curious. Not waiting for inspiration’s shove or society’s kiss on your forehead . . .
Pay attention. It’s all about paying attention. It’s all about taking in as much of what’s out there as you can,
and not letting the excuses and the dreariness of obligations narrow our lives. Attention is vitality.
It connects you with others. It makes you eager. Stay eager."

Susan Sontag
Supplemental readings for your further enrichment and research (not required reading)

Week 1

great practice: the worlds of Charles and Ray Eames
Cohn, Jason Eames: the architect and the painter (NY: WNET American Masters 2011) film 84 min.

awakening consciousness

Week 2

Charles (1907-1978) and Ray (1912-1988)
? NBC Today show interview with Charles and Ray Eames 1956 (film 15 min).

goods + things
Eames, Charles & Ray Blacktop (Venice: Office of Charles & Ray Eames, 1952) film 10 min 47 sec.

work + play - the Eames design process

Week 3

901 – the Eames office
Demetrios, Eames 901: After 45 Years of working (Santa Monica: Pyramid, 1989) film 28 min.
Demetrios, Eames "If the Office were an Island" An Eames Primer (New York: Universe, 2001) pp. 215-225.

photography + slide shows
Eames, Charles & Ray Something about Photography (Venice: Office of Charles & Ray Eames, 1976) film 8 min 32 sec.
Eames, Charles & Ray SX 70 (Venice: Office of Charles & Ray Eames, 1972) film 10 min 47 sec.
Eames, Charles & Ray Two Baroque Churches in Germany (Venice: Office of Charles & Ray Eames, 1955) film 11 min.
Week 4

furniture + experiments
Eames, Charles & Ray Kaleidoscope Jazz Chair (Venice: Office of Charles & Ray Eames, 1960) film 6 min 28 sec.

house + home
Eames, Charles & Ray House: After Five Years of Living (Venice: Office of Charles & Ray Eames, 1955) film 11 min.

toys + games
Eames, Charles & Ray Tops (Venice: Office of Charles & Ray Eames, 1969) film 7 min 35 sec.

Week 5

films + communication
Eames, Charles & Ray Parade (Venice: Office of Charles & Ray Eames, 1952) film 6 min.

reflections

Week 6

exhibits + spaces
Eames, Charles & Ray Mathematica Peep shows (Venice: Office of Charles & Ray Eames, 1961) film 2 min each.
Eames, Charles & Ray Textiles and Ornamental Arts of India (Venice: Eames office, 1955) film 11 min.

graphics + textiles
Eames, Charles & Ray IBM at the Fair (Venice: Office of Charles & Ray Eames, 1965) film 7 min 30 sec.
Eames, Charles & Ray The House of Science (Venice: Office of Charles & Ray Eames, 1964) film 14 min.
Week 7

Eames legacy

next

Course Policies and Responsibilities
It is assumed that every student in this course will take an active role in ensuring its quality. All ASU rules and regulations including attendance, withdrawals, drop-adds, incompletes and grading are followed in this class.

1. **Student Rights and Responsibilities**
   Students must abide by all the requirements stated in this syllabus. In addition, all students should be aware of their [Rights and Responsibilities](https://provost.asu.edu/academic-integrity/policy) at Arizona State University and abide by the [ASU Student Honor Code](https://provost.asu.edu/academic-integrity/policy).

2. **Academic Integrity**
   Under the ASU Student Academic Integrity Policy ([https://provost.asu.edu/academic-integrity/policy](https://provost.asu.edu/academic-integrity/policy)).
   “Each student must act with honesty and integrity, and must respect the rights of others in carrying out all academic assignments.” This policy also defines academic dishonesty and sets a process for faculty members and colleges to sanction dishonesty. Violations of this policy fall into 5 broad areas that include but are not limited to:
   - Cheating on an academic evaluation or assignments
   - Plagiarizing
   - Academic deceit, such as fabricating data or information
   - Aiding Academic Integrity Policy violations and inappropriately collaborating
   - Falsifying academic records

   Should you have any question about whether or not something falls subject to this clause, feel free to contact your professor or review the university policy on academic integrity at the above link. Per ASU policy, a student may not avoid the consequences of academic dishonesty by withdrawing from a course, and may be placed back in the course in order to face sanctions resulting from academic integrity violations. You are responsible for abiding by this policy.

3. **Student Honor Code and Academic Integrity**
   The ASU Student Honor Code affirms the commitment of ASU to uphold the values, principles, and ethics of academic integrity. All students are expected follow the code which states: "We, the students of Arizona State University, have adopted this code as an affirmation of our commitment to academic integrity and our participation in ethical education. We embrace the duty to uphold ASU's Honor Code, and in light of that duty. We promise to refrain from academic dishonesty. We pledge to act with integrity and honesty to promote these values among our peers. We agree to always abide by the Sun Devil Way and uphold the values of the New American University."
   Under the ASU Student Academic Integrity Policy ([https://provost.asu.edu/academic-integrity/policy](https://provost.asu.edu/academic-integrity/policy)).
   “Each student must act with honesty and integrity, and must respect the rights of others in carrying out all academic assignments.” This policy also defines academic dishonesty and sets a process for faculty members and colleges to sanction dishonesty. Violations of this policy fall into 5 broad areas that include but are not limited to:
   - Cheating on an academic evaluation or assignments
   - Plagiarizing
4. **Policy Against Disruptive, Threatening, or Violent behavior**

   Self-discipline and a respect for the rights of others in the classroom or studio and university community are necessary for a conducive learning and teaching environment. Threatening or violent behavior will result in the administrative withdrawal of the student from the class. Disruptive behavior may result in the removal of the student from the class. Any Disruptive, Threatening, or Violent behavior is also a violation of the ASU Student Code of Conduct and ASU Student Academic Integrity Policy will not be tolerated. Please review the ASU Disruptive, Threatening, or Violent Behavior Policy ([http://www.asu.edu/aad/manuals/ssm/ssm104-02.html](http://www.asu.edu/aad/manuals/ssm/ssm104-02.html)).

   All incidents and allegations of violent or threatening conduct by an ASU student (whether on- or off-campus) will be reported to the ASU Police Department and the Office of the Dean of Students. If either office determines that the behavior poses or has posed a serious threat to personal safety or to the welfare of the campus, the student will not be permitted to return to campus or reside in any ASU residence hall until an appropriate threat assessment has been completed and, if necessary, conditions for return are imposed. ASU Police, Office of the Dean of Students, and other appropriate offices will coordinate the assessment in light of the relevant circumstances.

5. **Expected Classroom behavior**

   It is encouraged that you bring technology (cell phones, tablets and laptops) to class to help you take notes and do research, however please turn off cell phone ringers and do not use your phone to make personal calls in class or use any technology to use social media in class. Do not answer your phone in class. If you believe you are receiving an emergency call, please step outside to take it. No image, voice or video recording of our website, lectures or discussions is allowed.

6. **Attendance and absence policy**

   Your active participation each and every day is mandatory. Be sure to notify your professor via email and phone of any emergencies or other disruptions to your schedule. The only exceptions are: 1) excused absences due to a serious illness under a doctor’s care, hospitalization, a family death/tragedy, or another serious life altering event; 2) excused absences related to religious observances/practices that are in accord with Accommodation for Religious Practices ([http://www.asu.edu/aad/manuals/acd/acd304-04.html](http://www.asu.edu/aad/manuals/acd/acd304-04.html)); 3) excused absences related to an ASU sanctioned events/activities that are in accord with Missed Classes Due to University-Sanctioned Activities ([http://www.asu.edu/aad/manuals/acd/acd304-02.html](http://www.asu.edu/aad/manuals/acd/acd304-02.html)); or 4) excused absences related US Military sanctioned events/activities in accord with accommodation of US Armed Forces, National Guard, or Reserve members ([https://www.asu.edu/aad/manuals/ssm/ssm201-18.html](https://www.asu.edu/aad/manuals/ssm/ssm201-18.html)). After receiving a pdf documenting your event, an excused absence will be granted and you will be allowed to complete the assignment in the same amount of time you were absent.

7. **Time management**

   Time management is a well-known problem for all college students today. Purchase a calendar and use it – put all our course deadlines and your study times on it today. Keep ahead of the deadlines by working on this class for one-hour every day (the rule of thumb is for each 3 credit course = 6 hours a week of homework), rather than waiting until the last minute to complete poor quizzes, weak interview videos, or the last-minute writing of unprepared discussion posts.

8. **Plagiarism**

   Plagiarism is a violation of the Student Code of Conduct and ASU Student Academic Integrity Policy will not be tolerated. Please review ([https://provost.asu.edu/academic-integrity](https://provost.asu.edu/academic-integrity)). Plagiarism is the act of using images, designs, words and the ideas of others as if they are your own. By citing sources correctly, you give credit to the originator of the words and ideas you are using, you give your readers the information they need to consult those sources directly, and build their own credibility. Young college students sometime get into trouble because they mistakenly assume that plagiarizing and mashing up is ok, it is not. Please note this includes, uploading onto any course shell, discussion board, course forum, or course website images, video, music and/or text materials that are not the student's original work. ASU
and its faculty members reserve the right to delete materials on the grounds of suspected copyright infringement. Be sure all your work complies with all applicable copyright laws. If you have any doubts, ask your professor.

9. **Academic Calendar and Important Dates**
   The academic calendar can be found here: [https://students.asu.edu/academic-calendar](https://students.asu.edu/academic-calendar)

10. **Drop, Add, and Withdrawal**
    If you are unable to complete the course, it is your responsibility to arrange for withdrawal from the class before the required deadlines. Please visit the Academic Calendar to review the withdrawal deadlines for this semester. Remember, you will not be automatically withdrawn and unless you are officially withdrawn from the course. Students are required to pay all tuition and fees for any registered course unless enrollment is officially cancelled during the 100% refund period. For more information on Drop/Add/Withdrawal visit: [https://students.asu.edu/drop-add](https://students.asu.edu/drop-add)

11. **Computer, Internet, and Electronic Communications Policy**
    It is your responsibility to be in compliance with the ASU Computer, Internet, and Electronic Communications Policy at all times. For more information see [http://www.asu.edu/aad/manuals/acd/acd125.html](http://www.asu.edu/aad/manuals/acd/acd125.html)

12. **HIDA Online Technical Support**
    Please do not contact your instructor with technical questions. Herberger Online handles all technical questions and issues that may arise in this course. Please contact the support team immediately if you encounter technical issues while completing an assignment and you are unable to resolve the problem and reset your work. The Herberger Online support team is available to assist you 24 hours a day, 365 days a year. You may reach them anytime at:
     - holsupport@asu.edu
     - 1-888-298-4117 (local) or 480-965-3057 (International)
     - When contacting support, please provide:
       - The full name of this course (APH 461 Eames)
       - The title(s) of any assignment(s) you’re having trouble with
       - A brief description of the problem
       - Detailed, step-by-step instructions to reproduce the problem

13. **Required Email Communication**
    In this class, you are required to use only your asu.edu email for all communications. It is essential that you check your asu.edu email every day for any announcements and updates.

14. **Netiquette - Online Etiquette**
    Also, known as Netiquette, is set of rules that defines “good” online behavior and is something to keep in mind during all your online course interactions. Writing may be the only means of communication you have with classmates and instructors, so it is especially important to do this effectively. Please review the ASU Computer, Internet, and Electronic Communications Policy ([http://www.asu.edu/aad/manuals/acd/acd125.html](http://www.asu.edu/aad/manuals/acd/acd125.html)) and follow the guidelines below to leave your mark as a knowledgeable, respectful and polite student who is also positioned to succeed both academically and professionally.

    **Be Scholarly**
    - Do: Use proper language, grammar, and spelling. Be explanatory. Justify your opinions. Credit the ideas of others; cite and link to scholarly resources.
    - Avoid: Misinformed others when you may not know the answer. If you are guessing about something, clearly state that you do not have all of the information.

    **Be Respectful**
    - Do: Respect privacy. Respect diversity and opinions that differ from your own. Communicate tactfully, and base disagreements on scholarly ideas or research evidence.
    - Avoid: Sharing another person’s professional or personal information.

    **Be Professional**
    - Do: Represent yourself well at all times. Be truthful, accurate, and run a final spell check. Write in a legible, black font, and limit the use of emoticons.
    - Avoid: Using profanity or participating in hostile interactions (flaming).

    **Be Polite**
Do: Address others by name or appropriate title, and be mindful of your tone. Be polite as you would in a face-to-face situation.

Avoid: Using sarcasm, being rude, or writing in all capital letters (shouting). Written words can be easily misinterpreted, as they lack facial expression, body language, and tone of voice.

15. **Policy on Prohibition Against Discrimination, Harassment, and Retaliation**
   ASU is committed to providing an environment free of discrimination, harassment, or retaliation for the entire university community, including all students, faculty members, staff employees, and guests. ASU expressly prohibits discrimination, harassment, and retaliation by employees, students, contractors, or agents of the university based on any protected status: race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, gender identity, and genetic information. Title IX is a federal law that provides that no person be excluded on the basis of sex from participation in, be denied benefits of, or be subjected to discrimination under any education program or activity. Both Title IX and University policy make clear that sexual violence and harassment based on sex is prohibited. An individual who believes they have been subjected to sexual violence or harassed on the basis of sex can seek support, including counseling and academic support, from the university. If you or someone you know has been harassed on the basis of sex or sexually assaulted, you can find information and resources at [https://sexualviolenceprevention.asu.edu/faqs](https://sexualviolenceprevention.asu.edu/faqs). As a mandated reporter, your professor is obligated to report any information that they become aware of regarding alleged acts of sexual discrimination, including sexual violence and dating violence. ASU Counseling Services, [https://eoss.asu.edu/counseling](https://eoss.asu.edu/counseling) is available if you wish discuss any concerns confidentially and privately.

16. **ASU Disability Resource Services**
   Students who feel they will need disability accommodations in this class, but have not registered with the Disability Resource Center (DRC) should contact DRC immediately. To request academic accommodations due to a disability, please contact the ASU Disability Resource Center ([https://eoss.asu.edu/drc](https://eoss.asu.edu/drc)); Phone: (480) 965-1234; TDD: (480) 965-9000). Qualified DRC students with disabilities who will require disability accommodations in this class are encouraged to make their requests to me face-to-face at the beginning of the semester either during office hours or by appointment. This is a very important step as accommodations may be difficult to make retroactively. Prior to receiving disability accommodations, verification letter of eligibility from the Disability Resource Center (DRC) is required. All disability information is confidential.

17. **Student Services and Resources**
   You will find a list of student resources at: [https://eoss.asu.edu/resources](https://eoss.asu.edu/resources). Resources included are advisement, registration, financial aid, disability services, counseling, tutoring, library, and more.

18. **Counseling and Consultation**
   ASU Counseling Services offers confidential, personal counseling and crisis services for students experiencing emotional concerns, problems in adjusting, and other factors that affect your ability to achieve your academic and personal goals. [https://eoss.asu.edu/counseling](https://eoss.asu.edu/counseling), Tempe: 480-965-6146 (M-F 8am-5pm), 24-hour crisis hotline: 480-921-1006 (after-hours/weekends).

19. **Health & Wellness**
   ASU Wellness helps students adopt and maintain a healthy lifestyle by providing wellness education, involvement and resources for students. Find strategies to help manage stress, develop healthy sleep and nutritional habits, and more. [https://eoss.asu.edu/wellness](https://eoss.asu.edu/wellness)

20. **Non-emergency Student of Concern process**
   If you are concerned for a fellow student’s well-being, please review the information and complete the form at: [https://herbergerinstitute.asu.edu/resources/new-students/student-of-concern-process](https://herbergerinstitute.asu.edu/resources/new-students/student-of-concern-process). FOR EMERGENCIES CALL 911. (Be prepared with the physical address of the location.)

21. **Subject to change**
   The Professor reserves the right to change portions of this syllabus (assignments, deadlines etc.) by verbal or written instructions during scheduled class time. The student is responsible for noting changes and acting accordingly. Grading and absence policies are not subject to change.